## **Late Assignment Policy**

Assignments are due by 5:00 p.m. on Monday, including when students have a break during the semester.

Assignments received late will lose five points for the first late day and five additional points for the second late day.

Papers more than two days late are not accepted for grading or feedback and a "zero" grade is given.

If students are going to miss a class because of travel or illness, classes are recorded. Students should still submit their assignments by the due date for a grade and feedback.